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| **1.** PROPOSAL MADE BY: **EA MAC SECRETARIAT**  on behalf of**: Multilateral Agreement Council (MAC)** Date: **08 October 2018**  Individual Member Body  or Associate Member Body of EA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (name of the Accreditation Body)  EA Advisory Board:  (name of the Member + College)  Individual stakeholder and Observer:  EA Executive Committee:    EA Committee/Council: \_ \_**MAC**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (name of the Committee)  to the General Assembly: |
| **2**  Name of the document to be prepared/**Revised**: **EA-2/02 Procedure for the evaluation of a National Accreditation Body**  Area of application: **Peer evaluations** |
| **3**  Justification for the proposal; identification of the need and target group: **The procedure shall be revised inter alia in order to:**   * **Implement the proposal made by the EA legal advisor regarding the evaluation of NABs in third countries and the responsibility of NABs for their peer evaluators.**   **4**  Proposed classification: **UNCHANGED**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Governance and Policy | Peer evaluation | Members procedural | | Application documents of CABs | | Secretariat and MS | Information, promotional | | Mandatory | Mandatory | Mandatory | Guidance | Mandatory  or Guidance | Informative | Mandatory for use by the Secretariat | Informative | |  | **x** |  |  |  |  |  |  |   Justification: |
| **5**  Is the subject matter being addressed either with EA or elsewhere (ILAC or IAF for example):  No, it is not(please make reference to this circumstance in the previous question)  **X** Yes (please provide information) **The issue is relevant for EA and its members and therefore other EA documents may be affected from the proposal made by the legal advisor. If needed, further NWIPs will be launched.** |
| **6**  Resources required to prepare the proposed document: **(MAC) Secretariat.**  Alternative solution available: |

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| 7  **Comment procedure to be applied for the document:**  A. To be circulated to **MAC as the owner committee** for comments:   |  | | --- | | 30 |   Number of days  If less than 60 days, please justify: **The revision will be limited only to the issue of responsibility for evaluators provided by NABs.**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  B. To be circulated to **EA Members and stakeholders** for a 60-day comment period, if relevant:   |  | | --- | |  | | X |   YES  NO  If less than 60 days, please justify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |