

EXTRACT OF THE MINUTES OF THE GENERAL ASSEMBLY

Extract of the minutes of the business transacted at the General Assembly (the general assembly according to Dutch law) of the association with full legal capacity organised under the laws of the Netherlands: **EUROPEAN CO-OPERATION FOR ACCREDITATION (EA)**, with corporate seat in the municipality of Utrecht, the Netherlands, and office address at 3511 SX Utrecht, the Netherlands, Daalseplein 101, registered with the trade register under file number 30166441, hereinafter referred to as: "EA",

held on the _____ day of November 2018 in _____.

Represented Full Members.

In accordance with article 10 paragraph 4 of the articles of association of EA, at least three quarters of the Full Members of the General Assembly of EA are represented at the meeting

Chairman and secretary.

In accordance with article 7.2.1 of the Rules of Procedure of EA, the meeting is chaired by Mr. Ignacio Pina Ledesma, the Chairman of EA.

Mr. Andreas Werner Steinhorst, the Executive Secretary of EA, shall keep the minutes of the meeting.

The Chairman opens the meeting and records that the meeting has been convened in accordance with the relevant provisions of the law and of the articles of association of EA, while also the special provisions of the law and of the articles of association of EA with regard to the amendment of the articles of association are met, so that legally valid decisions can be taken with regard to the items on the agenda, also with regard to the subject of amendment of the articles of EA, as far as the latter is concerned, provided that the decision is taken with a majority of at least two thirds of the votes cast.

The Chairman brings the proposals to:

1. amend the articles of association of EA in accordance with the draft prepared by the partnership organised under the laws of the Netherlands: Trajectum Notariaat, established in Utrecht, the Netherlands, characterised: 20160116/01/HVZ, which is on the table;
2. to authorise, with the power of substitution, each member of the Executive Committee of EA, the Executive Secretary of EA and each of the candidate civil-law notaries and notarial assistants employed by Trajectum Notariaat to have the notarial deed of amendment of articles of association executed and to perform all other legal acts which the attorney deems necessary in respect of the foregoing,

to the vote and records that they have been adopted with a majority of at least two thirds of the votes cast.

And so on (...)

The Chairman closes the meeting since there is nothing more to discuss.

Signed in _____ on the ____ day of _____ 2018.

name: **Ignacio Pina Ledesma**
title: Chairman of EA

name: **Andreas Werner Steinhorst**
title: Executive Secretary of EA